



Tradition-Rich, Future-Focused!

REDFORD UNION SCHOOLS, DISTRICT NO. 1
17715 Brady Street, Redford Twp., Michigan 48240
Telephone (313) 242-6000 | Fax (313) 242-6025
Website: www.redfordu.k12.mi.us

Dear Volunteer,

Thank you very much for volunteering in the Redford Union School District. We appreciate your time and effort in supporting the children of our district.

In accordance with the Michigan School Safety Legislation, our Board of Education is requiring that we perform criminal records check through the Michigan State Police ICHAT System on all volunteers who accompany and supervise students on field trips or who directly volunteer to work with students on a regular and continuous basis.

The attached two-page form needs to be completed for this process. This information will be kept strictly confidential in our Human Resources Department.

Again, we thank you for your time in supporting Redford Union Schools. Volunteers play a critical role in the success of our district.

Sincerely,

Amanda Marable
Human Resources Coordinator
Redford Union Schools

REDFORD UNION SCHOOLS

VOLUNTEER

CRIMINAL RECORD INFORMATION

I understand that this information is required by Michigan Statute and the Redford Union School District as part of the screening process for volunteers. The personal information on this sheet is required in order to check status through the ICHAT system with the Michigan State Police.

PLEASE PRINT:

Volunteer Location/School _____

Volunteer Assignment or Type of Activity _____

(Describe the activity and duration in which the volunteer will be working with the supervising students. For example: field trip, on-on-one tutoring, special project, part of community service, regular/continuous daily or weekly assistant in the classroom, etc.)

Last First M/I Maiden/Previous

Date of Birth ____/____/____ Male ____ Female ____

ETHNICITY – (PLEASE CHECK)

- _____ (1) American Indian/Alaskan Native
- _____ (2) White
- _____ (3) Black
- _____ (4) Asian/Pacific Islander
- _____ (5) Hispanic/Latino

Student's Name _____

Signature _____ Date _____

I also have children attending other schools in the district:

Name of child School attending

Name of child School attending

Name of child School attending

**REDFORD UNION SCHOOLS
PART II
CONDITIONAL STATEMENT**

Last

First

M/I Maiden/Previous

Pursuant to 1993 Public Act 68, 1 and Public Act 83 of 1995, represent that: (Check One)

_____ 1. I have **NOT BEEN CONVICTED** of, or pled guilty to any crimes.

_____ 2. **I HAVE BEEN CONVICTED** of or **PLED GUILTY** to the following crime(s):
(use a separate sheet to explain the nature of the conviction, date and court)

I understand and agree that pursuant to 1993 Public Act 68 and Public Act 83 of 1995:

1. The Board of Education may request a criminal history check on me from the Michigan State Police ICHAT System, which is dependent upon the type of volunteer services I perform;
2. Until that report is received and reviewed by the District, I am regarded as a conditional volunteer; and
3. If the report received from the Michigan State Police ICHAT System is not the same as my representation(s) above respecting either the absence of any conviction(s) or and crime(s) of which I have been convicted and upon further review by the Human Resources Department, my ability to volunteer may be voidable at the option of the District.

Signature

Date