

REGULAR MEETING MINUTES – BOARD OF EDUCATION
 REDFORD UNION SCHOOLS, DISTRICT NO. 1
 November 14, 2016

Regular Meeting 11/14/2016

A Regular meeting of the Redford Union Board of Education was held November 14, 2016 at the Board of Education Administrative Offices, 17715 Brady Street, Redford Township, Michigan, 48240. President Kurland called the meeting to order at 7:30 PM.

Call to Order

Present: Caloia, Graham, Gubachy, Kurland
 Absent: Doby, Isabell, Pridemore

Roll Call

The Pledge of Allegiance was recited.

Pledge of Allegiance

None.

Call to the Audience
on Agenda Items

President Kurland asked everyone to please up their cell phones on silent or vibrate.

President's Remarks

President Kurland said that the agenda would be a little longer. She gave a reminder of the Old Fashion Holidays is December 1st. Also Powder Puff Football is scheduled for 7:30 PM, November 17th at Hilbert Middle School.

Superintendent
Remarks

Dr. Shivers gave a congratulation to the High School football players and coaches for doing a phenomenal job taking our team for the first time to the playoffs. A recognition for all athletics will be held on Tuesday, November 15th at the Awards Banquet. The coaches and player will also be recognized at the December 12th Board Meeting. She also said thank you to Durum Transportation for providing services at no charge to the district for our first playoff game by transporting our cheerleaders and band to Dearborn. And also that you to Betsy for Literacy Night at Beech was a great event. Over \$800 was raised at Literacy Night.

President Kurland made a motion to amend the agenda as follows:
 Action Item XIII. #4 was added as a closed session.

Adoption of
Amended Agenda

MOVED by Graham, seconded by Gubacy, to adopt the amended agenda of the November 14, 2016 Regular Board Meeting as amended. Yes: 4 No: 0 Motion: Carries

None

Board Secretary
Communications

Assistant Superintendent McIntyre provided the Board with information regarding the Flexible spending account. He said in December, management will bring a recommendation to the Board for consideration of the Board to choose a new vendor to manage our flexible spending account and the Cobra. The District old vendor Corporate Benefit Specialist (CBS) was sold to BSwift. BSwift gave management notification that they will be dropped as of December 31st. The district has to find a company to manage that service. Management have review approximately four vendors and would like go with AFLAC. The District's old plan was a use it or lose it With AFLAC the District will structure the benefit plan so there will be a \$500 carry-over.

Asst. Supt. of Business
Services
Flexible Spending Account –
Third Party Administrator

Assistant Superintendent introduced Alan Panter, CPA, Abraham & Gaffney. He gave recognition to Jennie Li, RU's Accounting Manager for doing an outstanding job. Assistant Superintendent McIntyre gave recognition to the Board and the sacrifice of his employees.

Financial Audit Presentation
presented by Abraham and
Gaffney

Assistant Supt McIntyre said upon his arrival the District borrowed \$12 million and the number is now approximately \$4.6 million.

Mr. Panter gave his presentation and gave the Board hard copies of the audit. He thanked Assistant Superintendent McIntyre and Jennie Li. He said the purpose of the audit is to express their opinions on the financial statements based on their audit. Their standards require that they perform and audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. The audit is as follows:

The General Fund balance/unassigned as of 6/30/16 was \$5,214,488. Mr. Panter said the district has made great progress in the last four years. The district is right at the targets and dates.

The district had the following two finding which were repeats. Mr. Panter said nothing major.

2016-001 Unfavorable Budget Variances

2016-002 Excess Fund Balance – Nonprofit Food Service Fund.

The Board thanked Mr. Panter.

Superintendent Shivers asked the board members which areas they wanted to be on:

1. Building/Facilities
2. Personnel/Policy Committee
3. Finance Committee
4. Curriculum/Achievement Committee

Administrative Committee
Reports

Superintendent Shivers said that the Financial Committer met last week in preparation of the audit presentation.

Motion to approve the Consent Agenda items as presented:

Consent Agenda

MOVED by Gubachy, seconded by Graham, to approve the consent agenda items as presented. Yes: 4 No: 0 Motion: Carries

- Waive the reading and approve the October 10, 2016 Regular Meeting minutes of the Redford Union Board of Education, as presented. Regular minutes of October 10, 2016
- Waive the reading and approve the October 18, 2016 Special Meeting minutes of the Redford Union Board of Education, as presented. Special minutes of October 18, 2016
- Approve the payment of \$1,212,492.49 for checks dated 10/6/16 to 11/7/16. Disposition of Checks November 7, 2016
- Approve the electronic transfers for the month of October 2016 in the amount of \$2,165,723.92. Electronic Transfers October, 2016
- Approve the NEW HIRES: Certified requests as listed below:
 1. Donald Neibert/Hilbert/Teacher/Effective 11/7/16 Donald Neibert
- Approve NEW HIRES: Non-Certified request as listed below:
 1. Latrina Harris/RUHS/Educational Assistant/Effective 10/17/16 Latrina Harris
 2. Dionna Hawk/Beech/Educational Assistant/Effective 10/21/16 Dionna Hawk
- Approve SEPARATIONS requests as listed below:
 1. Lance Smith/Hilbert/Educational Assistant/Resignation/Effective 10/7/16 Lance Smith
- Approve MEDICAL LEAVE requests as listed below:
 1. Dea Burch/Educational Assistant/Hilbert/Effective 9/19/16 Dea Burch
 2. Dianne Bonanno/Teacher/Beech/Effective 10/4/16 Dianne Bonanno
 3. Atemia Holley/Technology Systems Administrator/Effective 10/6/16 Atemia Holley
 4. Sharon Taylor/Social Worker/Stuckey ADT/Effective 10/12/16 Sharon Taylor
- Approve PESG SEPARATIONS requests as listed below:
 1. Milton Fountain/Technology Assistant/Resignation/Effective 10/14/16 Milton Fountain

Superintendent Shivers gave her presentation to the Board and the community on the progress the District has made with technology over the past six months. She said when she joined the district there were technology issues with hardware, internet, etc. She said that the technology plan that the State used to require is no longer required and it expired during 2014-15 school year and afterwards there were no efforts to create a technology plan for the district. She said early on last year the conversation began regarding doing an audit/assessment on the district's technology needs. They know a technology plan was needed. Toward the end of the school year she asked the building principals and leadership team to put on a moratorium on spending as related to technology.

Academic Highlights
Technology Improvement
Plan Presentation

Other things to consider in the process was In-Step because the district was not ready to give the online test Also Erate application was approved. The Beech SIG Grant and Early Regular Board Meeting: 11/14/2016

College at the High School funds have been earmarked. She shared some of the findings of the technology assessment.

Superintendent Shivers began with the PowerPoint presentation.

Audra Holdorf, Teacher at Stuckey ADT/EDT also gave a presentation on “GoNoodle” online program.

Superintendent Shivers completed her presentation.

Action Items

Technology Services Contract w/ All Covered
Moved by Caloia, Seconded by Graham that the Board of Education, at the recommendation of Superintendent, Shivers approve the Technology Services Contract w/ All Covered.

Technology Services
Contract w/ All Covered
Motion Carries

Vice President Gubachy said that the All Covered services was highly priced.

Superintendent Shivers said the posting for Mr. Fountains position will not be done. The district is considering redesigning the technology department. Vice President Gubachy said the district could hire temporary help less than the All Covered cost.

The total cost is not to exceed \$65,000 for two part-time people.

Superintendent Shivers said they could prepare a comparison document for the Board to review.

Assistant Superintendent McIntyre said we have back work orders and we need to bring someone on as soon as possible.

Superintendent Shivers said we are in a critical time right now and we don't have a lot of options. She said the amount was estimated.

Superintendent Shivers said Wayne RESA could not help us because they don't have a person that they could give us. They would have to hire someone.

President Kurland asked what to Superintendent and Assistant McIntyre think the total maybe. They said \$60,000.

Mr. Barterian said they are charging hourly because once the workload is reduced services may not be needed as much.

Superintendent Shivers said it is only level 2 and 3 that All Covered will be doing. The District tech people in the buildings can do level 1.

Roll Call Vote: S. Caloia Yes, C. Doby ABS, T. Graham Yes, L. Gubachy Yes,

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P. Isabell ABS, J. Kurland Yes, E. Pridemore ABS
 Yes: 4, No: 0, Motion: Carries

Moved by Gubachy, Seconded by Caloia that the Board of Education, at the recommendation of Assistant Superintendent McIntyre, approve the Summer Tax Resolution. Yes: 4 No: 0 Motion: Carries

Summer Tax Resolution
 Motion Carries

Moved by Caloia, Seconded by Graham that the Board of Education, at the recommendation of Superintendent Shivers, approve Redford Union High School, Field Trip Request for out of town/overnight travel to New York City, May 8-11, 2017.
 Yes: 4 No: 0 Motion: Carries

RUHS Field Trip Request for
 out of town/overnight
 Travel to New York City
 Motion Carries

Closed Session

Moved by Gubachy, seconded by Caloia to go into closed session to receive an update from Human Resources Assistant Superintendent Ron Ward in regards to Union negotiations.

Roll Call Vote: S. Caloia Yes, C. Doby ABS, T. Graham Yes, L. Gubachy Yes,
 P. Isabell ABS, J. Kurland Yes, E. Pridemore ABS
 Yes: 4 No: 0 Motion: carries Time: 9:00 PM

Return To Open Session

Moved by Gubachy, seconded by Caloia, to return to Open Session.
 Roll Call Vote: S. Caloia Yes, C. Doby ABS, T. Graham Yes, L. Gubachy Yes,
 P. Isabell ABS, J. Kurland Yes, E. Pridemore ABS
 Yes: 4 No: 0 Motion: carried Time: 9:17 PM

None

Superintendent's
 Comments

None.

Call to Audience on
 None Agenda Items

None

Board of Education
 Communication/Discussion

Monday, December 12, 2016 – Regular Meeting – 7:30 PM
Board of Education Administrative Offices, 17715 Brady Street, Redford, MI 48240

Future Meeting Date

MOVED by Pridemore, seconded by Graham to adjourn the meeting at 9:18 PM.

Adjournment

Total: Yes: 4 No: 0. Motion: Carries.

Respectfully Submitted,

Patricia Isabell,
Acting Secretary
Redford Union Schools Board of Education