

REGULAR MEETING MINUTES – BOARD OF EDUCATION  
REDFORD UNION SCHOOLS, DISTRICT NO. 1  
June 14, 2021

Regular Meeting  
6/14/2021

A Regular meeting of the Redford Union Board of Education was held on June 14, 2021, at the Redford Union Board of Education and Administration Building, 17715 Brady St., Redford, MI 48240. The meeting was in-person and virtually on a Zoom webinar. The following Webinar link and passcode was listed on the Agenda.

**Please click the link below to join the webinar:**

<https://us02web.zoom.us/j/86005075361?pwd=K05GeWVUaWpVL0laTUQwRkNFQUMrdz09>

Passcode: RUStrong

Or One tap mobile:

US: +13126266799,,86005075361#,,,,\*07505358# or  
+19292056099,,86005075361#,,,,\*07505358#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099

Webinar ID: 860 0507 5361

Passcode: 07505358

Virtual Meeting – (Call to the Audience) Virtual Public Communication Guidelines

To participate in the (Call to the Audience) Virtual Public Communication, participants must submit their actual comments prior to the meeting, but no later than 5:00 PM on the day of the meeting. For details, please click on the following link:

<https://forms.gle/opwwhyUdGS1TriS59>

Call to Order

President Gubachy called the meeting to order at 6:30 PM.

Present: Bailey, Caloia Gray, Gubachy, Osowski, and Pridemore

Absent: Robinson

Roll Call

The Pledge of Allegiance was recited.

Pledge of Allegiance

President Gubachy thanked everyone for attending the meeting. She gave a special thank you to the retirees for their service. President Gubachy also thanked everyone for the past school year and the challenges everyone has endured.

President’s Remarks

Superintendent Jasen Witt echoed the sentiments of President Gubachy. He thanked the entire school district staff for making it through the most challenging school year. He thanked the students and their families for persevering through the school year. Superintendent Witt thanked everyone in attendance in-person and virtually and those that were in attendance to recognize the 2020 and 2021 retirees.

Superintendent’s Remark

It was moved by Member Pridemore, seconded by Member Osowski, to adopt the Agenda of June 14, 2021, Regular Board Meeting as presented.

Adoption of Agenda as presented

ROLL CALL:

J. Bailey: Yes, S. Caloia: Yes, R. Gray: Yes, L. Gubachy: Yes, J. Osowski: Yes,  
E. Pridemore: Yes, J. Robinson: ABS Yes: 6 No: 0 Motion: Carried

Call to the Audience for Public Participation Regarding Agenda Items:

There were no in-person or virtual public comments.

Call to the Audience: Public Participation Regarding Agenda Items

Presentations:

Presentations

Superintendent Witt introduced and thanked State Representative Mary Cavanagh for attending. Representative Cavanagh reached out to Superintendent Witt last week and made note that she wanted to take part in recognizing the retirees.

Representative Cavanagh addressed the Board and attendees. She gave recognition tributes to the retirees. However, there were a few retirees that did not have a tribute at this time, but Representative Cavanagh said she would have them delivered to the Board Office in the coming days.

The District thanked Representative Cavanagh.

The Retirees PowerPoint Presentation for the school years 2020 and 2021 was shown. Superintendent Witt announced each retiree by name, title, location, and years of service and if he or she was present they came up and was presented with a retirement gift bag (with an apple/engraved base) and the tribute from Representative Cavanagh.

Retirees Recognition – June 2020 Retirees:

Name	Position	Building	Years of Service
Toni Bess	Principal	Stuckey Center	23
Gwen Douglass	Accounts Payable	Central Office	27
Jean Eberts	Teacher	Hilbert	31
Rebecca Freedman	Educational Assist	Stuckey Center	34
Pamela Harper	Teacher	Beech	30
Kathleen Jewell	Teacher	MacGowan	22
Alice Kitson	Teacher	Veritas/Hilbert	25
Columbus Mann	Behavior Specialist	Stuckey Center	18
Chuck Martin	Facilities/Trans	Service Center	9
Karen Morris	Educational Assistant	Beech	22
Debbie Mullen	Behavioral Specialist	Stuckey Center	28
Melanie Weipert	Teacher	Beech	29
Lynn West	Teacher	Beech	37

Retirees Recognition – June 2021 Retirees:

Name	Position	Building	Years of Service
Andrew Christopherson	Principal	Hilbert	27
Cindy Evasic	Teacher	Beech	35
Agnes Frost	Teacher	Hilbert	29
Matthew Gaskin	Teacher	Stuckey Center	35
Carol Harris	Secretary/Counseling	Redford Union	10
Maureen Lemon	Teacher	Hilbert	23.5
Dea Powell	Educational Assistant	Beech	22
Jan Roemer	Teacher Consultant	Beck Center/DHH Prog.	49.5
Wendy Russell	Counselor	Hilbert	30
Michael Sampson	Teacher	Redford Union	26
Marie Schluter	Coordinator of Online Social-Emotional Learning	Beck Student Services	18
Barbara Smith	Teacher	Beech	30
Caroline Snyder	Teacher	Redford Union	22
Terri Zink	Teacher	MacGowan	35

The retirees were congratulated with a round of applause.

ACT 18 Center programs – *Carol La Pointe, Director of Student Services; Larry Digon, Coordinator of Deaf and Hard of Hearing; Bridget Lindsey, Interim Principal of Stuckey Center, and Audra Holdorf, Interim Assistant Principal of Stuckey Center.*

The team members listed above presented and a PowerPoint presentation was shown.

There were questions and answers.

The Virtual honors would be sent to the Board.

The Board thanked the team for presenting.

*Board Brag Book – Jasen Witt, Superintendent*

Superintendent Witt presented the Board Brag Book, and the PowerPoint presentation was shown. This month's brags were for Laura Dorais, Literacy Specialist, MacGowan; Dr. Bridget Lindsey, Interim Principal at Stuckey Center; and Erica Smith, Teacher at Veritas Alternative Education. Also, for a generous donation from Office Depot, Miyah Smith of Office Depot/former RU Student and Erica Smith, Teacher at Veritas Alternative Education.

The Board thanked them all.

Superintendent Communication:

Superintendent  
Communication

General Legislative Update

Superintendent Witt gave a brief overview on some general legislative updates related to Federal legislation that has been passed this past year and State legislation. He said that the district is waiting for the SSER 2 Funds, and the funds should be release to the district soon. Information on the SSER 3 Funds would be shared next week at the special board meeting. The District would get a sizable funding from the SSER 2 and SSER 3 Funding for the schools. The funding would be used to fund different efforts of the learning of the students, potentially maintain some staff and to fill in some gaps that would otherwise exist within the general fund budget.

Superintendent Witt stated that the social and emotional learning needs of our students would need attention as well. Some of the funds would be earmarked for some additional staff to help support the social and emotional learning needs of our students and many positive things as the District look to accelerate the academic needs as they return to the learning environment.

Superintendent Witt said that they are hearing positive things about the per pupil funding for next year but no final decision yet. He said the District lost more than 300 students' enrollment this past school's year.

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Superintendent Witt gave an update on the Summer School Program. The program will run for eight weeks from June 21, 2021, through August 12, 2021. The State had indicated that Districts would get an additional \$500 per pupil for their Summer School Program. If the program met the required criteria. Now the State is saying that the pot was not as large to provide the additional funding. Superintendent Witt said that the District will continue with the eight weeks Summer School Program, and they will be supporting the in-person offering. The District had a good enrollment in students for the K-12<sup>th</sup> grade Summer Program.

Communication Received by the Board Secretary:

None.

Secretary of  
the Board  
Communication

Executive Director of Curriculum & Technology Communications:

Report on 2020/2021 Mandated Benchmark Assessments

Executive Director  
of Curriculum &  
Technology  
Communications

Kim Crenshaw, Executive Director of Curriculum & Technology gave an overview on the Mandated Benchmark Assessments and a PowerPoint was shown. She stated that the assessments were mandated but not all students took the assessment.

Superintendent Witt stated that one the of Return to Learning Plan requirement that the Legislation passed mandated that a fall 2020 and spring 2021 assessments be given to the students in particular K-8 grade.

Mrs. Crenshaw continued through the PowerPoint presentation.

Superintendent Witt said that the District will be reporting the assessment information to the State before the deadline of June 30, 2021. The Board did receive additional information about the Benchmark Assessment from Collins & Blaha, P.C. in their Board packets.

Mrs. Crenshaw stated that she would send the presentation to the Board.

There were questions and answers.

Trustee Bailey asked for a copy of the test (sample test.)

Per Mrs. Crenshaw, it is an online test, but she would **fine find** out if she could get a copy of the sample test for Trustee Bailey.

Student Chromebooks:

Mrs. Crenshaw gave a brief explanation for the Student Chromebooks recommendation which is an Action Item on the Agenda.

New Phone System:

Mrs. Crenshaw gave a brief explanation for the New Phone System recommendation which is an Action Item on the Agenda. The new phone system will be installed before the start of the 2021-2022 school year.

Interim Assistant Superintendent of Business Services Communication:  
Superintendent Witt introduced the new Interim Assistant Superintendent of Business Services Dr. Marie Gistingier. Dr. Gistingier joined the meeting virtually.

Interim Assistant  
Superintendent of  
Business Services  
Communication

Dr. Gistingier greeted the Board. She reported on the 2020-2021 Amended Budget. A PowerPoint presentation was shown.

There were questions and answers.

The Board thanked Dr. Gistingier for presenting.

Assistant Superintendent of Human Resources and Labor Relations Communication  
Superintendent Witt said that they are continuing negotiations with their different bargaining units. They did reach a tentative agreement with the bargaining unit that represents the office staff although that still have a little language work to do with utilizing the Interest-Based Bargaining (IBB) process. He said that they have additional IBB sessions scheduled with the group that represents the educational assistants and the behavioral specialists later in June. They will be back at the table with the RUEA (teachers) bargaining unit on June 23, 2021. In addition, he will be meeting soon with the representatives for the Administrative Associations to begin conversations.

Assistant  
Superintendent of  
Human Resources  
and Labor Relations  
Communication

Administrative Committee Reports:

Administrative  
Committee Reports

Facilities /Bond Committee:

The Facilities/Bond Committee had a meeting earlier this evening on June 14, 2021. Superintendent Witt said information would be shared at the July 14, 2021, regular meeting. Also, information would be shared at the **June July** 21, 2021, Meeting.

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Personnel / Policy Committee: None.

Finance Committee: None.

Curriculum / Achievement Committee: None

Consent Agenda:

It was moved by Member Gray, seconded by Member Osowski, to approve the consent agenda items as presented below.

Consent Agenda  
Approved as  
presented.

There were questions and answers.

Waived the reading and approved May 10, 2021, Regular Meeting Minutes of the Redford Union Board of Education, as presented.

Regular minutes of  
May 10, 2021, as  
presented.

Waived the reading and approved May 17, 2021, Special Meeting Minutes of the Redford Union Board of Education, as presented.

Special minutes of  
May 17, 2021, as  
presented

Approved check register list from May 1, 2021 – May 31, 2021, in the amount of \$848,259.44.

Check Register List  
May 1-31, 2021

Approved electronic transfers for the month of May 2021, in the amount of \$2,350,174.57.

Electronic Transfers  
May 2021

Approved Financial Statements for the month of May 2021 as presented.

Financial  
Statements  
May 2021 as  
presented

Human Resources:

Human Resources

Approved **SEPARATIONS** as listed below:

1. Andrew Christopherson/Principal/Hilbert/Retirement/Effective 6/30/21
2. Celeste Dabney/Educational Assistant/Hilbert/Effective 6/2/21
3. Glenn Miller/Stuckey/Resignation/Effective 6/30/21
4. Toya Pace/Attendance Liaison/Resignation/Effective 6/30/21
5. Ellen Reiter/Educational Assistant/Stuckey/Deceased 5/10/21
6. Michael Sampson/Teacher/RUHS/Retirement/Effective 6/30/21

Andrew  
Christopherson  
Celeste Dabney  
Glenn Miller  
Toya Pace  
Ellen Reiter  
Michael Sampson

Approved **LEAVES** as listed below:

1. Shelley Albright/Stuckey/Educational Assistant/Effective 6/3/21

Shelley Albright

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ROLL CALL:

J. Bailey: Yes, S. Caloia: Yes, R. Gray: Yes, L. Gubachy: Yes, J. Osowski: Yes,  
E. Pridemore: Yes, J. Robinson: ABS      Yes: 6    No: 0    Motion: Carried

Action Items:

Special Consideration of an Action Item and/or Item(s) Removed from Consent Agenda:

2020-2021 Amended Budget:

It was moved by Member Pridemore, supported by Member Osowski, that the Board of Education, at the recommendation of Dr. Maria Gistinge r, Interim Assistant Superintendent of Business Services and Jasen Witt, Superintendent, approve the 2020-2021 Amended Budget as presented.

Action Items

2020-2021  
Amended Budget  
Carried

ROLL CALL:

J. Bailey: Yes, S. Caloia: Yes, R. Gray: Yes, L. Gubachy: Yes, J. Osowski: Yes,  
E. Pridemore: Yes, J. Robinson: ABS      Yes: 6    No: 0    Motion: Carried

State Aid Note (SAN) Borrowing Resolution:

It was moved by Member Pridemore, supported by Member Osowski, that the Board of Education, at the recommendation of Dr. Maria Gistinge r, Interim Assistant Superintendent of Business Services and Jasen Witt, Superintendent, approve the State Aid Note (SAN) Borrowing Resolution authorizing borrowing in an amount not to exceed \$3.0 million.

State Aid Note (SAN)  
Borrowing  
Resolution

ROLL CALL:

J. Bailey: Yes, S. Caloia: Yes, R. Gray: Yes, L. Gubachy: Yes, J. Osowski: Yes,  
E. Pridemore: Yes, J. Robinson: ABS      Yes: 6    No: 0    Motion: Carried

2021 Tax Rate:

It was moved by Member Osowski, supported by Member Gray, that the Board of Education, at the recommendation of Dr. Maria Gistinge r, Interim Assistant Superintendent of Business Services and Jasen Witt, Superintendent, approve the 2021 Tax Rate as presented.

2021 Tax Rate

ROLL CALL:

J. Bailey: Yes, S. Caloia: Yes, R. Gray: Yes, L. Gubachy: Yes, J. Osowski: Yes,  
E. Pridemore: Yes, J. Robinson: ABS      Yes: 6    No: 0    Motion: Carried

2021-2022 Michigan High School Athletic Association (MHSAA)  
 It was moved by Member Osowski, supported by Member Caloia, that the Board of Education, approve the 2021-2022 Michigan High School Athletic Association (MHSAA).

2021-2022 Michigan High School Athletic Association (MHSAA)

ROLL CALL:

J. Bailey: Yes, S. Caloia: Yes, R. Gray: Yes, L. Gubachy: Yes, J. Osowski: Yes, E. Pridemore: Yes, J. Robinson: ABS Yes: 6 No: 0 Motion: Carried

2021-2022 Cooperative Education Program Agreement (Wayne-Westland Community Schools)  
 It was moved by Member Pridemore, supported by Member Caloia, that the Board of Education, approve the 2021-2022 Cooperative Education Program Agreement between Wayne-Westland Community Schools and Redford Union Schools.

2021-2022 Cooperative Education Program Agreement (Wayne-Westland Community Schools)

ROLL CALL:

J. Bailey: Yes, S. Caloia: Yes, R. Gray: Yes, L. Gubachy: Yes, J. Osowski: Yes, E. Pridemore: Yes, J. Robinson: ABS Yes: 6 No: 0 Motion: Carried

2021-2022 Cooperative Education Program Agreement for Special Education Livonia Transition Program (LTP):  
 It was moved by Member Caloia, supported by Member Gray, that the Board of Education, approve the 2021-2022 Cooperative Education Program Agreement between Livonia Public Schools (Special Education - Livonia Transition Program) and Redford Union Schools.

2021-2022 Cooperative Education Program Agreement for Special Education Livonia Transition Program (LTP)

ROLL CALL:

J. Bailey: Yes, S. Caloia: Yes, R. Gray: Yes, L. Gubachy: Yes, J. Osowski: Yes, E. Pridemore: Yes, J. Robinson: ABS Yes: 6 No: 0 Motion: Carried

Cooperative Food Service Agreement – Farmington Public Schools:  
 It was moved by Member Pridemore, supported by Member Osowski, that the Board of Education, approve the Cooperative Food Service Agreement between Redford Union Schools and Farmington Public Schools in the total amount of \$74,838.00 for the period of July 1, 2021, through June 30, 2022.

Cooperative Food Service Agreement – Farmington Public Schools

ROLL CALL:

J. Bailey: Yes, S. Caloia: Yes, R. Gray: Yes, L. Gubachy: Yes, J. Osowski: Yes, E. Pridemore: Yes, J. Robinson: ABS Yes: 6 No: 0 Motion: Carried

For the record, Trustee Pridemore asked if the District is paying Farmington Schools \$74,838.00 to run our food service program and every year the District has an audit

finding for having a surplus of funding in the Food Service fund, why is the District not paying for our own food service person? She said that she asks this question every year but has not received answer.

Redford Township District Library Board Reappointment (Mrs. Betsy McRae):  
 It was moved by Member Caloia, supported by Member Pridemore, that the Board of Education, approve the reappointment of Mrs. Betsy McRae to the Redford Township District Library Board for a 4-year term. Redford Union Board of Education appointed Mrs. McRae on October 12, 2020, to complete a partial term ending June 30, 2021, due to Ms. Maureen Miller’s step-down.

Redford Township  
 District Library  
 Board  
 Reappointment  
 (Mrs. Betsy McRae)

ROLL CALL:

J. Bailey: Yes, S. Caloia: Yes, R. Gray: Yes, L. Gubachy: Yes, J. Osowski: Yes,  
 E. Pridemore: Yes, J. Robinson: ABS Yes: 6 No: 0 Motion: Carried

Student Chromebooks:  
 It was moved by Member Osowski, supported by Member Gray, that the Board of Education, at the recommendation of Kim Crenshaw, Executive Director of Curriculum and Technology, approve the purchase of 902 Dell Chromebooks at the cost of \$242,572.00.

Student  
 Chromebooks

(The roll call wording was unintentionally omitted from the actual Agenda. However, President Gubachy did call roll call with the following results.)

ROLL CALL:

J. Bailey: Yes, S. Caloia: Yes, R. Gray: Yes, L. Gubachy: Yes, J. Osowski: Yes,  
 E. Pridemore: Yes, J. Robinson: ABS Yes: 6 No: 0 Motion: Carried

New Phone System:  
 It was moved by Member Pridemore, supported by Member Osowski, that the Board of Education, at the recommendation of Kim Crenshaw, Executive Director of Curriculum and Technology, approve the District to enter into an agreement with Logicalis to install a new Cisco phone system at a cost of \$165,828.30 to be paid out of the District’s Enhancement Millage.

New Phone System

(The roll call wording was unintentionally omitted from the actual Agenda. However, President Gubachy did call roll call with the following results.)

## ROLL CALL:

J. Bailey: Yes, S. Caloia: Yes, R. Gray: Yes, L. Gubachy: Yes, J. Osowski: Yes,  
E. Pridemore: Yes, J. Robinson: ABS Yes: 6 No: 0 Motion: Carried

Administrative Rule Waiver of Day and/or Hour Requirements for Early Childhood  
Special Education Programs Under R 340.1754:

It was moved by Member Pridemore, supported by Member Osowski, that the Board of  
Education, at the recommendation of Carol La Pointe, Director of Student Services,  
approve the Administrative Rule Waiver of Day and/or Hour Requirements for Early  
Childhood Special Education Programs Under R 340.1754.

Administrative Rule  
Waiver of Day  
and/or Hour  
Requirements for  
Early Childhood  
Special Education  
Programs Under R  
340.1754

(The roll call wording was unintentionally omitted from the actual Agenda. However,  
President Gubachy did call roll call with the following results.)

Trustee Bailey asked for an explanation of the requirement.

The Director of Student Services Carol La Pointe and Superintendent Witt provided an  
explanation.

There were questions and answers.

## ROLL CALL:

J. Bailey: Yes, S. Caloia: Yes, R. Gray: Yes, L. Gubachy: Yes, J. Osowski: Yes,  
E. Pridemore: Yes, J. Robinson: ABS Yes: 6 No: 0 Motion: Carried

District COVID-19 Preparedness and Response Plan:

It was moved by Member Pridemore, supported by Member Osowski, approve the  
continuation of the District's COVID-19 Preparedness and Response Plan including the  
provision of both remote instruction and any hybrid in-person learning alternative(s) that  
have been previously approved by the Board for District students through June 30, 2021.

District COVID-19  
Preparedness and  
Response Plan

## ROLL CALL:

J. Bailey: Yes, S. Caloia: Yes, R. Gray: Yes, L. Gubachy: Yes, J. Osowski: Yes,  
E. Pridemore: Yes, J. Robinson: ABS Yes: 6 No: 0 Motion: Carried

Superintendent's Contract & Compensation:

It was moved by Member Caloia, supported by Member Osowski, that the Board of  
Education, approve Superintendent Jasen Witt, *J.D.*, Contract and Compensation as of  
July 1, 2021, as presented.

Superintendent's  
Contract &  
Compensation

There were statements made.

There were questions and answers.

ROLL CALL:

J. Bailey: No, S. Caloia: Yes, R. Gray: Yes, L. Gubachy: Yes, J. Osowski: Yes,  
E. Pridemore: Yes, J. Robinson: ABS Yes: 5 No: 0 1 Motion: Carried

Items Removed from the Consent Agenda

None.

Items Removed  
from the Consent  
Agenda

Call to the Audience: Public Participation Regarding Non-Agenda Items:

There were no in-person or virtual public comments.

Call to the Audience:  
Public Participation  
Regarding Non-  
Agenda Items

Board of Education Communication/Discussion:

Trustee Bailey said that the retirement presentation was outstanding as well as the brag book presentation.

Trustee Bailey commented on some of the presenter's voices did not project loudly and was unable to be heard. He asked if we could get microphones.

Superintendent Witt said that we would work on that issue.

Trustee Bailey asked if the Board could be notified about deaths within the district sooner opposed to later.

Superintendent Witt stated that announcements are sent out district-wide when information is received. He would talk to Debbie Dahlman, Human Resources Coordinator.

Trustee Bailey asked if the Board could be numbers regarding the presentations such as the summer program. He would like to have numbers on how many people have signed up.

Trustee Caloia said Happy Father's Day to all the fathers.

Trustee Gray shared an idea that she has regarding the Board having community conversations/meetings with snacks scheduled maybe 30 minutes or 1 hour before the

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regular Board meetings. Invite the community and have relevant conversations. She would follow-up with something more official.

Treasurer Pridemore read an email from Secretary Robinson. Trustee Robinson resigned from her position on the Board effective June 30, 2021.

President Gubachy said that the Board would have to fill the vacant position by July 31, 2021. The Board would have discussion at their special meeting scheduled on June 21, 2021. Meeting and they would schedule dates on how to apply then they will reiterate at the next regular meeting. The information will be posted on the District’s website.

The Board thanked Secretary Robinson for her service.

Future Meeting Dates: (In-person and Virtual)

Future Meeting Dates

Monday, June 21, 2021 – Special Meeting (Budget Hearing) – 5:00 PM  
Board of Education Administrative Offices (Conf. Room), 17715 Brady St., Redford, MI 48240

(Please note that the meeting location listed above was incorrect on the actual Agenda. The meeting will be held in the Gymnasium)

Monday, June 21, 2021 – Special Meeting (Budget Recommendation) – Immediately following Budget Hearing.

Monday, July 12, 2021 – Facilities/Bond Committee Meeting – 5:30 PM  
Board of Education Administrative Offices (Conf. Room), 17715 Brady St., Redford, MI 48240

Monday, July 12, 2021 – Organizational Meeting – 6:15 PM  
Board of Education Administrative Offices (Gymnasium), 17715 Brady St., Redford, MI 48240

Monday, July 12, 2021 – Regular Meeting – 6:30 PM  
Board of Education Administrative Offices (Gymnasium), 17715 Brady St., Redford, MI 48240

It was moved by Member Osowski, seconded by Member Caloia, to adjourn the meeting at 8:30 PM.

Adjournment

ROLL CALL:

J. Bailey: Yes, S. Caloia: Yes, R. Gray: Yes, L. Gubachy: Yes, J. Osowski: Yes,  
E. Pridemore: Yes, J. Robinson: ABS      Yes: 6    No: 0    Motion: Carried

Respectfully Submitted

Jennifer Robinson  
Secretary  
Redford Union Schools  
Board of Education