

WORK STUDY SESSION– BOARD OF EDUCATION
 REDFORD UNION SCHOOLS, DISTRICT NO. 1
 November 30, 2009

Work Study
 11/30/09
 Call to Order

A work study session of the Redford Union Board of Education was held November 30, 2009, at the John C. Raeside Administration Building, 18499 Beech Daly, Redford Township, Michigan, 48240. President Gubachy called the meeting to order at 7:00 p.m.

Present: Brenner, Caloia, Gubachy, Isabell, Wierimaa, Wujcik
 Absent: Calvert

Roll Call

MOVED by Isabell, seconded by Wierimaa , to approve the November 30, 2009 agenda as presented. Ayes: All. Motion Carried.

Adoption of Agenda

Miller, the search consultant from the Michigan Association of School Boards, presented the final brochure that posted and will be printed by MASB. Miller has received three phone calls and two emails so far of interested candidates. Applications will be submitted to the MASB office and a copy will be sent electronically to Miller and to Vickie Galvin. Board members will receive the full applications with names but they will also be numbered. In the meeting of 1/19/10 there will be open discussion of applicants by number. Miller will poll the Board to get the number down to the candidates the Board wishes to interview. Miller recommends that the Board of Education keep one copy of all documents submitted and written notes on file for three years. When the meeting is over Miller will contact the candidates selected for an interview. Miller recommends that the Board sends a notice to the staff of the candidates to be interviewed and a press release is prepared for the media. The Board will need to make a motion to invite the selected candidates for the interviews. A list of sample questions were given to the Board a sample script of the interview process was included in their packet for review. Each candidate will be interviewed for approximately 50 minutes with a series of 20 to 25 questions. The Board can choose to have second interviews or not. Second interview questions tend to be less formal than first interview questions. Questions posed from the audience are reviewed and audience members will have to identify themselves. Possible questions to ask candidates were distributed to the Board and each Board member was asked to return their choice of questions back to Miller by 1/6/10. Miller will have a draft of the questions to the Board before 1/19/10. Miller discussed with the Board the posting of the brochure to the various websites and mailings within Michigan and Nationally.

Presentations
 MASB – Marie Miller

MOVED by Isabell, seconded by Wierimaa to adjourn the meeting at 8:00p.m. Ayes: All. Motion: Carried.

Adjournment

Respectfully submitted,

Cozette Calvert, Secretary
 Redford Union Board of Education